

Temporary Closure Notification

Date: [Insert Date]

Dear Valued Customers,

We would like to inform you that our facility will be temporarily closed for renovations from [Start Date] to [End Date]. During this time, we will be making improvements to enhance your experience.

We appreciate your understanding and support during this period. We look forward to welcoming you back with an upgraded space on [Reopening Date].

If you have any questions or concerns, please do not hesitate to contact us at [Contact Information].

Thank you for your continued patronage.

Sincerely,

[Your Name]

[Your Position]

[Your Company]