

Updated Volunteer Agreement Terms

Date: [Insert Date]

Dear [Volunteer Name],

We are writing to inform you of an update to our volunteer agreement terms. We appreciate your commitment and support in our mission, and we want to ensure that our agreement aligns with current practices.

Updated Terms:

- **Commitment:** Volunteers are expected to commit to a minimum of [X hours per week/month].
- **Training:** Mandatory training sessions will be held every [insert frequency].
- **Communication:** Volunteers must check in with their supervisors at least once a week.
- **Confidentiality:** Volunteers must adhere to confidentiality policies regarding sensitive information.

Please review the updated terms carefully. Your acknowledgment and acceptance of these changes are crucial to continue your role as a valued volunteer.

To confirm your acceptance, please sign and return this letter by [Insert Deadline]. If you have any questions, feel free to contact us at [Contact Information].

Thank you for your dedication and support!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Organization Contact Information]