

Notice of Volunteer Agreement Extension

Date: [Insert Date]

To: [Volunteer Name]

Address: [Volunteer Address]

City, State, Zip: [City, State, Zip]

Dear [Volunteer Name],

We are pleased to inform you that your volunteer agreement with [Organization Name] has been reviewed and we would like to extend your current agreement for an additional term.

The new agreement will commence on [Start Date] and will continue until [End Date]. Your valuable contributions have made a significant impact on our organization and the community we serve.

If you agree to this extension, please sign and return the attached copy of this notice by [Due Date]. Should you have any questions or require further information, feel free to reach out to us at [Contact Information].

Thank you for your continued support and commitment.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]

Attachment: Volunteer Agreement Extension Signature Copy