

# Discontinuation of Real Estate Assistance

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We hope this letter finds you well. We are writing to formally notify you that, effective [Insert Effective Date], we will be discontinuing our real estate assistance services provided to you.

This decision was not made lightly, and we appreciate the opportunity to have worked with you. We wish to assure you that we will assist in the transition process and provide any necessary documentation should you require it.

We encourage you to reach out should you have any questions or need further assistance during this transition.

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]