

Tutor Dismissal Notice

Date: [Insert Date]

[Tutor's Name]

[Tutor's Address]

[City, State, ZIP Code]

Dear [Tutor's Name],

We regret to inform you that your tutoring services are no longer required. This decision is effective immediately as of [Insert Effective Date].

This decision was made after careful consideration, and it reflects a change in our current needs.

We appreciate your contributions during your time with us and wish you the best in your future endeavors.

If you have any questions, please feel free to reach out.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]