

# Termination of Private Tutor Agreement

Date: [Insert Date]

[Tutor's Name]

[Tutor's Address]

[City, State, Zip Code]

Dear [Tutor's Name],

I hope this message finds you well. I am writing to formally notify you that I am ending our private tutoring agreement, effective [Insert End Date].

Thank you for your guidance and support during our time together. I appreciate the effort you have put into helping me achieve my academic goals.

If there are any outstanding fees or materials to return, please let me know, and I will ensure everything is settled promptly.

Wishing you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]