

# Volunteer Program Introduction

Date: [Insert Date]

Dear [Volunteer Name],

We are thrilled to have you as a part of our volunteer program at [Organization Name]. Your willingness to dedicate your time and skills to our cause is greatly appreciated.

The volunteer program will officially commence on [Start Date], and we are excited to introduce you to the team and share more about the activities and opportunities ahead. It is our goal to ensure that your experience is rewarding and impactful.

We would like to invite you to an orientation session on [Orientation Date] at [Orientation Time] at [Location]. This will be a fantastic opportunity to learn more about our mission, meet fellow volunteers, and understand how you can contribute to our work.

Thank you once again for joining us. Together, we can make a significant difference in the community.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]