

# Account Closure Request

Date: [Insert Date]

To,

[Customer Service Department]

[Fashion Rental Company Name]

[Company Address]

Dear [Customer Service Team],

I hope this message finds you well. I am writing to formally request the closure of my fashion rental account with your esteemed company. My account details are as follows:

Account Holder Name: [Your Name]

Account Number: [Your Account Number]

Email Associated with Account: [Your Email Address]

Due to personal reasons, I have decided to discontinue my usage of your services. I kindly ask you to process my account closure at your earliest convenience.

If there are any outstanding charges or items that need to be returned, please inform me, and I will take prompt action. Additionally, I would appreciate a confirmation once the account has been successfully closed.

Thank you for your assistance. I have enjoyed using your services and appreciate all the support you have provided during my time as a customer.

Sincerely,

[Your Name]

[Your Contact Information]