

Account Cancellation Confirmation

Dear [Customer's Name],

We are writing to confirm the cancellation of your account with [Company Name], effective [Cancellation Date].

Your account has been successfully canceled, and no further charges will be applied. If you have any outstanding balance, please ensure it is settled by [Settlement Deadline].

If you have any questions or would like to provide feedback regarding your experience, please do not hesitate to contact us at [Customer Service Email] or [Customer Service Phone Number].

Thank you for being a part of [Company Name]. We wish you all the best in the future.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]