

Letter of Acknowledgement

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[Volunteer Name]

[Volunteer Address]

Dear [Volunteer Name],

On behalf of [Organization Name], I would like to extend our heartfelt appreciation for your exceptional leadership as a volunteer. Your dedication and commitment have significantly contributed to the success of our [specific project or program].

Your ability to inspire and guide your peers has made a lasting impact on our community. We recognize the countless hours you have invested and the skills you have brought to our organization.

Thank you once again for your invaluable support. We look forward to collaborating with you in future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]