

# Termination of Student Housing Contract

Dear [Housing Office/Manager's Name],

I hope this message finds you well. I am writing to formally request the termination of my student housing contract for the property located at [Property Address], effective immediately, due to unforeseen financial hardship.

Despite my best efforts to maintain my financial obligations, I am currently facing circumstances that have compelled me to make this difficult decision. I would appreciate your understanding and cooperation in this matter.

Please advise on the next steps and any documentation you may require from my side to process this termination effectively. I hope to settle all accounts and responsibilities promptly.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Student ID]

[Your Contact Information]