

# Traineeship Agreement Annulment Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally announce the annulment of my traineeship agreement dated [Insert Date of Agreement] with [Company/Organization Name]. Due to [reason for annulment], I find it necessary to terminate the agreement at this time.

I appreciate the opportunity provided to me during my traineeship and would like to express my gratitude for the support and guidance received.

Thank you for your understanding. Please confirm the receipt of this letter and the annulment of the agreement.

Sincerely,

[Your Name]