

Joint Venture Agreement Cancellation Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Company Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: Cancellation of Joint Venture Agreement

Dear [Recipient's Name],

We are writing to formally notify you of our decision to cancel the Joint Venture Agreement dated [original agreement date] between [Your Company Name] and [Recipient's Company Name].

After careful consideration, we have concluded that it is in our best interests to terminate this agreement effective immediately. We appreciate the collaborative efforts made under this joint venture; however, due to [brief reason for cancellation], we find it necessary to part ways.

We request that any remaining obligations be settled by [settlement date] as per the terms of the agreement. Please confirm receipt of this cancellation and any actions you plan to take in response.

Thank you for your understanding in this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]