

# Web Hosting Account Termination Notice

Date: [Insert Date]

To: [Customer Name]

[Customer Address]

Subject: Termination of Web Hosting Account

Dear [Customer Name],

We are writing to inform you that your web hosting account with us, under the account number [Account Number], will be terminated effective [Termination Date]. This decision is made in accordance with our Terms of Service.

Please ensure to back up any necessary data before the termination date, as access to your account and its contents will no longer be available after that time.

If you have any questions or concerns regarding this notice, please do not hesitate to contact our support team at [Support Email] or [Support Phone Number].

Thank you for your understanding.

Sincerely,

[Your Company Name]

[Your Name]

[Your Title]

[Your Company Contact Information]