

Cleaning Service Contract Closure Letter

Date: [Insert Date]

To,

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are writing to formally confirm the closure of our cleaning service contract dated [Insert Contract Date]. As per our agreement, the contract will officially end on [Insert End Date].

We would like to take this opportunity to thank you for allowing us to provide our services. It has been a pleasure working with you, and we hope that our services met your expectations.

If you have any queries or require further assistance, please do not hesitate to reach out to us.

Thank you once again.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]