

# Notice to Vacate

Date: [Insert Date]

[Tenant's Name]  
[Tenant's Address]  
[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as a formal notice to vacate the premises located at [Property Address], effective [Date of Vacate, typically 30 days from the date of this notice].

As per the lease agreement, you are required to vacate the property on or before the date mentioned above. Please ensure that all personal belongings are removed, and the property is left in good condition.

If you have any questions regarding this notice, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Phone Number]