

Formal Eviction Notice

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as a formal eviction notice due to your overdue rent payment for the property located at [Property Address]. As of today, the total amount of rent outstanding is [Amount Due].

As per the terms of our rental agreement, payment was due on [Due Date], and despite previous reminders, this payment remains unpaid. You are hereby given [Number of Days, usually 3-30] days from the date of this notice to settle this outstanding amount.

If payment is not received by [Final Deadline Date], further legal actions may be taken to recover possession of the property.

We hope to resolve this matter amicably. Please consider this notice seriously.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]

[Your Contact Information]