Eviction Notice

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We regret to inform you that your lease for the property located at [Property Address] will be terminated effective [Termination Date]. This decision is due to [reason for eviction, e.g., non-payment of rent, lease violation, etc.].

Please be advised that you are required to vacate the premises by [Vacate By Date]. Failure to vacate the premises may result in legal action to evict you from the property.

We appreciate your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]