

Termination of Personal Chef Service

Date: [Insert Date]

Dear [Client's Name],

I hope this message finds you well. I am writing to formally notify you that I will be terminating my personal chef services effective [Insert Termination Date]. This decision comes as a result of my upcoming relocation.

It has been a pleasure serving you and your family. I greatly appreciate the trust you have placed in me to provide meals for your home. I am committed to ensuring a smooth transition and will be available to assist you with any questions or help you may need during this period.

Please feel free to reach out to me at [Your Phone Number] or [Your Email Address] if there is anything I can do to assist you further.

Thank you once again for the opportunity to be part of your culinary journey.

Sincerely,

[Your Name]

[Your Personal Chef Service Name]