Termination of Personal Chef Service

Date: [Insert Date]
Dear [Chef's Name],
I hope this message finds you well. I am writing to formally notify you that, due to unforeseen family commitments, we will be terminating your personal chef services effective [Last Working Day].
We want to express our sincere gratitude for your hard work and dedication during your time with us. Your meals have brought us joy and comfort, and we have greatly appreciated your culinary skills.
Please let us know how we can best assist you during this transition. We wish you all the best in your future endeavors.
Thank you once again for everything.
Sincerely,
[Your Name]
[Your Address]
[Your Contact Information]