

# Volunteer Reference Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Reference's Name]

[Reference's Title/Position]

[Reference's Organization]

[Reference's Address]

[City, State, Zip Code]

Dear [Reference's Name],

I hope this message finds you well. I am reaching out to request a reference for my application to the youth mentorship program at [Program Organization's Name]. As a dedicated volunteer, I am eager to contribute my skills and experiences to support young individuals in our community.

Your insight into my work ethic and commitment would be invaluable to my application. If you could provide a reference by [insert deadline], I would greatly appreciate it.

Thank you for considering my request. Please let me know if you need any further information.

Sincerely,

[Your Name]

[Your Position/Role if applicable]