

Instantaneous Contract Cancellation Notice

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

I am writing to formally notify you of the instantaneous cancellation of our contract dated [Insert Contract Date]. This cancellation is effective immediately due to [briefly state reason, if applicable].

Please consider this message as a formal termination of all agreements related to the contract. I request that you cease any further actions and communication regarding this matter.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]