

# Mutual Lease Exit Agreement

Date: [Insert Date]

From:

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]  
[Phone Number]

To:

[Tenant's Name]  
[Tenant's Address]  
[City, State, Zip Code]  
[Phone Number]

Subject: Mutual Lease Exit Agreement

Dear [Tenant's Name],

This letter serves as a formal agreement between [Landlord's Name] and [Tenant's Name] regarding the mutual termination of the lease for the property located at [Property Address].

Both parties have agreed to terminate the lease effective [Effective Termination Date]. The initial lease was signed on [Original Lease Start Date] and was set to expire on [Original Lease End Date].

Upon the termination date, the tenant agrees to vacate the premises and return the keys to the landlord. [Any specific terms regarding the return of the security deposit or property condition].

If both parties are in agreement, please sign below.

Landlord Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for your understanding and cooperation.

Sincerely,

[Landlord's Name]  
[Landlord's Signature]