

Mutual Agreement for Lease Termination

Date: [Insert Date]

Landlord:

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Tenant:

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Subject: Mutual Agreement for Lease Termination

Dear [Landlord's/Tenant's Name],

This letter serves to confirm our mutual agreement to terminate the lease agreement dated [Insert Lease Start Date], for the property located at [Insert Property Address].

Both parties agree that the lease will terminate effective [Insert Termination Date]. The Tenant agrees to vacate the premises by this date and return all keys and access devices to the Landlord.

Additionally, both parties agree that the security deposit of [Insert Security Deposit Amount] will be returned to the Tenant following an inspection of the premises.

We affirm that this agreement is made voluntarily and that both parties have the right to seek independent legal counsel before signing.

Please sign below to acknowledge acceptance of this mutual agreement:

[Landlord's Name]

[Tenant's Name]

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title/Relation to the Lease]

[Your Contact Information]