

Withdrawal Letter from Delivery Service

Date: [Insert Date]

To,

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally withdraw from the delivery service I had signed up for, effective immediately. My account details are as follows:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Service Address: [Your Service Address]

Please confirm the cancellation of my service and cease any delivery operations associated with my account. I appreciate your prompt attention to this matter.

Thank you for your support.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]