

Government Contract Termination for Cause

Date: [Insert Date]

To: [Contractor's Name]

Address: [Contractor's Address]

Subject: Termination of Contract for Cause

Dear [Contractor's Name],

We are writing to formally notify you that the contract titled "[Contract Title]" entered into on [Contract Date] is hereby terminated for cause. This action is taken in accordance with [reference applicable clause or section of the contract].

Despite previous communications and opportunities to remedy the performance issues outlined, you have failed to meet the contractual obligations, including but not limited to:

- [List specific issues or breaches]
- [List specific issues or breaches]

As a result of these breaches, we find it necessary to terminate the contract effective immediately. We request that you cease all work under this contract and return any government property within [insert timeframe].

If you disagree with this termination, you may submit a written appeal to [insert relevant authority] within [insert timeframe for appeal].

We appreciate your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Agency/Department]

[Contact Information]