

Request for Account Transaction Limit Increase

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone Number: [Your Phone Number]

To,

[Bank's Name]

[Bank's Address]

[City, State, Zip Code]

Subject: Request for Increase in Account Transaction Limit

Dear [Bank Manager's Name],

I hope this message finds you well. I am writing to formally request an increase in the transaction limit on my account (Account Number: [Your Account Number]). Due to [reason for the request, e.g., increased business activity, personal circumstances], I find that the current limit is not sufficient for my needs.

I have been a loyal customer of [Bank's Name] for [duration of banking relationship], and my account has been in good standing. I would appreciate your consideration of my request and any documentation needed to support this increase.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]