

Termination of Artist Engagement

Date: [Insert Date]

[Artist's Name]

[Artist's Address]

[City, State, Zip Code]

Dear [Artist's Name],

We hope this message finds you well. After a thorough financial review of our current projects and engagements, we regret to inform you that we must terminate our engagement with you, effective [Insert Termination Date].

This decision was not made lightly, as we value the contributions you have made during your time with us. Unfortunately, due to [brief reason related to financial review], we are unable to continue our collaboration at this time.

We appreciate your understanding and professionalism throughout this process. We hope to keep the door open for potential collaborations in the future, once financial circumstances permit.

Thank you once again for your work and dedication.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]