

Rental Lease Termination Letter

Date: [Insert Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally notify you of my intent to terminate the rental lease for the property located at [Rental Property Address]. As per our lease agreement, I am providing [insert notice period, e.g., 30 days] notice of my departure.

The reason for this decision is due to my relocation for [briefly explain reason, e.g., a new job opportunity, family matters, etc.]. My last day of tenancy will be [insert final move-out date].

I would like to ensure a smooth transition and will be available for any necessary inspections or arrangements prior to my departure. Please let me know if there are any specific procedures you would like me to follow.

Thank you for your understanding and cooperation.

Sincerely,

[Tenant's Name]
[Tenant's Phone Number]
[Tenant's Email Address]