

# Notice of Early Termination of Publishing Agreement

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

This letter serves as formal notice of my intention to terminate the publishing agreement dated [Insert Date of Agreement] between [Your Name/Your Company Name] and [Recipient's Name/Recipient's Company Name].

According to the terms of our agreement, I am providing [insert notice period, e.g., 30 days] notice. The effective termination date will be [Insert Termination Date].

Thank you for the collaboration thus far. Please let me know how I can assist during this transition.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]