

# Letter of Termination of Agreement

Date: [Insert date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Publisher's Name]  
[Publisher's Address]  
[City, State, Zip Code]

Dear [Publisher's Name],

Subject: Termination of Agreement Due to Breach

I am writing to formally notify you of the termination of our publishing agreement dated [Insert date of agreement], due to a breach of contract as per the terms outlined in Section [insert section number] of the agreement.

Despite previous communications regarding this matter, [describe specific breaches and previous attempts to resolve]. As such, I am exercising my right to terminate the agreement effective immediately.

Please cease all publication activities related to my work and return any unpublished materials to me at your earliest convenience. I expect to receive confirmation of this termination and the status of my materials by [insert date].

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Title/Position, if applicable]