

Notification of Service Termination

Date: [Insert Date]

Dear [Guest's Name],

We regret to inform you that the hotel services you have been enjoying will be coming to an end as of [Insert End Date].

Your comfort and satisfaction are our top priorities, and we appreciate your understanding during this transition.

Should you have any questions or require assistance, please do not hesitate to contact our front desk at [Insert Phone Number].

Thank you for choosing our hotel. We hope to welcome you back in the future!

Sincerely,

[Hotel Manager's Name]

[Hotel Name]

[Hotel Address]

[Hotel Phone Number]