

Termination of Subcontractor Agreement

Date: [Insert Date]

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

We are writing to formally notify you of the termination of the Subcontractor Agreement dated [Insert Date of Agreement] due to unsatisfactory work performed on the project titled [Insert Project Name]. Despite previous discussions regarding the quality of work and the adherence to our specifications, we have not seen the necessary improvements.

As per section [Insert Relevant Section] of our agreement, we are exercising our right to terminate this contract effective immediately as of [Insert Termination Date]. Any outstanding payments for work completed to date will be processed in accordance with the terms outlined in our agreement.

Please return all company property and settle any final matters by [Insert Deadline for Return/Settlement].

We appreciate your prompt attention to this matter and wish you success in your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]