

Notice of Non-Renewal of Partnership Agreement

Date: [Insert Date]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

This letter serves as formal notification that the partnership agreement between [Your Company Name] and [Partner's Company Name], dated [Start Date of Agreement], will not be renewed upon its expiration on [Expiration Date].

We appreciate the collaboration we have shared during the term of the agreement, and we wish you the best in your future endeavors. Should any outstanding matters require attention, please feel free to reach out to discuss them.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Contact Information]