

Property Tax Adjustment Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Property Tax Office Address]

[City, State, ZIP Code]

Dear [Property Tax Assessor's Name or Tax Office],

I am writing to formally request an adjustment to my property tax assessment for my property located at [Property Address]. Upon reviewing my recent property tax assessment notice, I believe that the assessed value of my property exceeds its current market value due to [provide a brief explanation, e.g., comparable sales, property condition, etc.].

In support of my application, I have attached the following documentation:

- [Document 1: e.g., recent comparable sales]
- [Document 2: e.g., photographs of property condition]
- [Document 3: e.g., repair estimates]

I kindly request that you review my application and adjust the assessed value of my property accordingly. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]