

Move-In Cleaning Service Request

Date: [Insert Date]

To: [Cleaning Service Provider Name]

From: [Your Name]

Address: [Your Address]

Phone: [Your Phone Number]

Email: [Your Email Address]

Dear [Cleaning Service Provider Name],

I am reaching out to request a residential cleaning service for my new home at [New Address]. I would like to schedule a move-in cleaning on [Preferred Date] at [Preferred Time].

The cleaning should include:

- Kitchen deep clean (including cabinets, appliances, and countertops)
- Bathrooms (toilets, showers, sinks, and mirrors)
- Living areas and bedrooms (dusting, vacuuming, mopping)
- Windows and baseboards
- Additional services (please specify any other requirements)

Please let me know your availability for this date and any pricing information. I look forward to your prompt response.

Thank you!

Sincerely,

[Your Name]