

Inquiry about Daycare Availability

Dear [Daycare Provider's Name],

I hope this message finds you well. I am writing to inquire about the availability of spots at your daycare for my child, [Child's Name], who is [Child's Age].

Could you please provide me with information regarding current openings, enrollment procedures, and any necessary documentation? Additionally, I would appreciate any details about your programs, schedule, and fees.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]