

Custom Furniture Design Inquiry

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Company Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Recipient's Name],

I am reaching out to inquire about custom furniture design services for our office setup at [Office Address or Location]. We are looking to create a workspace that is not only functional but also reflects our brand identity and caters to our team's needs.

Specifically, we are interested in the following:

- Custom desks and workstations
- Meeting room furniture
- Collaborative space design
- Storage solutions

Please provide us with your portfolio, pricing information, and any initial ideas you might have based on the details above. We would love to set up a meeting to discuss this further.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company]