

Proposal for Festival Contributions

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a partnership opportunity for the upcoming [Festival Name], scheduled to take place on [Festival Dates] at [Festival Location]. This event aims to celebrate [Theme or Purpose of the Festival] and draw a large audience from our community and beyond.

We are currently seeking contributions that can enhance the festival experience, including financial sponsorship, in-kind donations, or services. In return, we offer various promotional opportunities such as:

- Logo placement on festival marketing materials
- Recognition on social media platforms
- Opportunities for booth space at the event

Your support would greatly contribute to the festival's success and help us achieve our goals of [mention any specific goals like community engagement, arts promotion, etc.]. We would be thrilled to have [Recipient's Organization] as a valued partner.

Thank you for considering this opportunity. I look forward to discussing this proposal further and exploring potential collaboration. Please feel free to reach out to me at [Your Phone Number] or [Your Email Address].

Warm regards,

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]