

Inquiry into Community Health Screening Events

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am writing to inquire about any upcoming community health screening events organized by [Organization's Name].

Community health screenings are vital for promoting health awareness and providing essential services to our community.

Could you please provide me with information regarding:

- Any scheduled health screening events in the upcoming months.
- Locations and timings of these events.
- The types of screenings and services that will be offered.
- Any registration requirements or fees involved.

Thank you for your time and assistance. I look forward to your response.

Sincerely,

[Your Name]