

# Inquiry About Health Screening Tests

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the health screening tests available at [Organization Name].

Specifically, I would like to know more about the following tests:

- [Test 1]
- [Test 2]
- [Test 3]

Could you please provide me with information regarding the purpose of these tests, the process involved, and any necessary preparations? Additionally, I would appreciate details concerning the costs and whether insurance may cover these screenings.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]