

# Inquiry About Summer Internship Positions in Sales

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am currently a [Your Year, e.g., junior] at [Your University] majoring in [Your Major]. I am writing to inquire about potential summer internship opportunities within your sales department.

As someone who is passionate about sales and eager to develop my skills in a professional environment, I am particularly impressed with [Company's Name] and its approach to [specific aspect of the company or industry]. I believe an internship with your team would provide me with invaluable experience.

Could you please let me know if there are any available internship positions for this summer? I would be grateful for any information you could provide regarding the application process, deadlines, or qualifications.

Thank you for your time and assistance. I look forward to your response.

Warm regards,

[Your Name]  
[Your Email]  
[Your Phone Number]