

Client Satisfaction Assessment

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

We hope this message finds you well. As part of our commitment to providing exceptional services, we would like to assess your satisfaction with our recent collaboration.

We kindly ask you to take a few moments to complete the following assessment:

1. How satisfied are you with our services? (1-5 scale)
2. What areas do you think we excelled in?
3. What areas do you think we could improve upon?
4. Would you recommend our services to others? (Yes/No)
5. Any additional comments or feedback?

Your feedback is invaluable to us and will help us enhance our services in the future. Please feel free to respond to this email or contact us at [Insert Contact Information].

Thank you for your time and trust in our services.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]