

# **Inquiry Regarding Consignment Inventory Policies**

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about your company's policies regarding consignment inventory. As we are considering potential partnerships, understanding your guidelines and procedures is essential for our decision-making process.

Specifically, I would like to know:

- The terms and conditions of your consignment agreements.
- How inventory levels are monitored and managed.
- The process for reporting sales and inventory turnover.
- Any fees or costs that may be associated with consignment inventory.
- The duration of the consignment period and renewal options.

Thank you for your attention to this matter. I look forward to your prompt response as we explore the possibility of collaborating with your company.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]