

# Fixed Deposit Withdrawal Authorization Letter

Date: [Insert Date]

To,  
The Branch Manager,  
[Bank Name],  
[Branch Address],  
[City, State, Zip Code]

Subject: Authorization for Fixed Deposit Withdrawal

Dear Sir/Madam,

I, [Your Name], holding a fixed deposit account with your bank, with account number [Account Number], would like to formally authorize the withdrawal of my fixed deposit amount.

The details of my fixed deposit are as follows:

- Fixed Deposit Account Number: [Account Number]
- Maturity Date: [Maturity Date]
- Principal Amount: [Principal Amount]

I request that the total amount be transferred to my savings account, the details of which are as follows:

- Savings Account Number: [Savings Account Number]
- Account Holder Name: [Your Name]

Thank you for your prompt attention to this matter. Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any further information.

Sincerely,  
[Your Name]  
[Your Address]  
[City, State, Zip Code]