

Fixed Deposit Closure Request

Date: [Insert Date]

To,
[Bank Name]
[Branch Name]
[Branch Address]

Subject: Request for Closure of Fixed Deposit Account

Dear Sir/Madam,

I hope this letter finds you well. I am writing to request the closure of my Fixed Deposit account held with your bank. Below are the details of my fixed deposit:

Account Holder Name: [Your Name]
Fixed Deposit Account Number: [FD Account Number]
Maturity Date: [Maturity Date]

I request you to process the closure of my Fixed Deposit account and transfer the total amount along with interest to my savings account.

Thank you for your assistance in this matter.

Sincerely,
[Your Signature (if sending a hard copy)]
[Your Name]
[Your Address]
[Your Contact Number]
[Your Email Address]