

Inquiry for Landscape Architecture Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To: [Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am currently exploring options for landscape architecture services for [briefly describe your project, e.g., "a new residential development" or "an urban park renovation"]. I was impressed by your firm's portfolio and would like to inquire about your services.

Specifically, I am interested in understanding the following:

- Your design process and approach to landscape architecture.
- Project timelines and milestones.
- Pricing structures and any available packages.
- Your experience with similar projects.

Could we arrange a time to discuss this project further? Please let me know your availability over the next week. I look forward to your response.

Thank you for your consideration.

Sincerely,

[Your Name]