

# Request for Corporate Wellness Program Information

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to request information regarding your corporate wellness program. At [Your Company Name], we are committed to promoting the health and well-being of our employees, and we believe that implementing a wellness program could greatly benefit our team.

Specifically, we are interested in learning about the services you offer, the structure of your programs, any costs involved, and how your wellness initiatives can be tailored to our company's culture and needs.

Thank you for your attention to this matter. I look forward to your prompt response so we can explore potential collaboration.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]