

Utility Bill Service Interruption Inquiry

Date: [Insert Date]

Your Name: [Insert Your Name]

Your Address: [Insert Your Address]

City, State, Zip Code: [Insert City, State, Zip Code]

Email: [Insert Email]

Phone Number: [Insert Phone Number]

To: [Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Customer Service],

I am writing to inquire about a recent interruption in utility service at my residence located at [Insert Utility Service Address]. My account number is [Insert Account Number]. On [Insert Date of Interruption], I experienced a disruption in service, and I would like to request more information regarding the cause and the expected time for resolution.

Please let me know if there are any steps I need to take on my end to expedite the process or if there are any updates regarding the status of my service restoration.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Insert Your Name]