

Real Estate Listing Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Agent's Name]

[Real Estate Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Agent's Name],

I hope this message finds you well. I am writing to inquire about the commercial properties listed under your agency. I am particularly interested in [specific type of property, e.g., retail, office, industrial] located in [specific location or area].

Could you please provide me with the following information regarding the listings:

- Availability and pricing
- Square footage and layout options
- Lease terms and conditions
- Any additional fees or requirements

I would appreciate any brochures or digital links to the listings you have available. Thank you for your assistance, and I look forward to your prompt response.

Best regards,

[Your Name]